

The Manager,
THE BIPF SCHOOL
BANIPADA,CHOUDWAR,NEAR GHODASALA
ODISHA,CUTTACK, 754027
(M:)

SUBJECT: - UPGRADATION TO SENIOR SECONDARY LEVEL - REGARDING.
Ref : Application No.: - US-00043-2526 DATED: 09/03/2024

Sir/Madam,

This is with reference to school application on the subject cited above. I am directed to convey the approval of the Board for Affiliation i.e Upgradation to Senior Secondary Level as per details given below :

Affiliation No used as User ID for both OASIS and LOC/Registration System	1530394
School No	16175
Affiliated for	Senior Secondary School Examination Class 1 to 12
Category	Upgradation of Affiliation
Period of affiliation	01.04.2025 to 31.03.2030
Year and Month From which admission can be taken in Class-IX/XI	1 April,2025
Year and Month in which first batch of Class-X/XII will appear in board examinations	1 April,2027

Sl. No.	The school is directed to ensure that :
1	The total number of sections for Bal Vatika is restricted to 03 (01 each for Bal Vatika I,II & III respectively). Further, the total number of sections for classes 1st to 12th shall be restricted to 12 only out of which not more than 1/3rd sections may be used for senior secondary level classes. The optimum number of the students shall be restricted to 40 in each section. Any further increase of sections shall be subject to specific approval of the Board on the basis of the request of the school as per affiliation bye law and availability of class rooms of 500 sq ft and greater in dimension.
2	The school is not maintaining the Mandatory Public Disclosure link with public documents uploaded thereon at its website for access to the public. As per Board guidelines and circular no 09/2021 the school should have a functional website with all mandatory documents available on the Mandatory public disclosure link for easy access to the public on school website in compliance of Circular No : 09/2021 Date of (21 May 2021) - Display of "Mandatory Public Disclosure" at Home Page in school's website under prominent icon leveled as "Mandatory Public Disclosure". School is directed to make the website functional with all documents uploaded on the MPD link directly accessible to all from school website and upload the compliance on SARAS portal within 03 months.

3	All the three science labs for senior secondary level have no Fire extinguishers, safety manual for users and less seating arrangement to accommodate 40 students at one time. School is directed to follow the Board Guidelines and SoPs for labs vide circular no 11/2022 and upgrade the labs with all mandatory infrastructure with safety measures and upload the compliance with video link within 03 months on SARAS portal.
4	The composite science lab has been arranged with small wooden tables as work stations even for Biology and Chemistry sections which is not safe due to heating facilities and availability of concentrated chemicals. Further, no fire extinguishers and safety manuals and proper and sufficient seating arrangement is also seen. School is directed to remove all the deficiencies and upgrade the lab with recommended infrastructure as per notified SoPs and guidelines vide circular no 11/2022 and upload the compliance on SARAS portal within 03 months.
5	The math lab has small work stations with insufficient seating arrangements making it a makeshift arrangement. The lab is under stocked with limited instruments placed on small tables just for display. School is directed to upgrade the math lab with proper sized work stations, seating arrangements and recommended infrastructure /instruments and upload the compliance with video link on SARAS portal within 03 months.
6	The CWSN toilets are not seen at each floors separately for boys and girls with all recommended facilities as mandated by the RPwD, Act and notified vide Board circular no 05/2023. The toilets should have proper ramps with entrance and proper space to navigate and movement of wheelchair inside. School is directed to make such provisions and upload the compliance on SARAS portal within 03 months with video link.
7	School shall strictly follow the Board guidelines and statutory provisions on school safety as are issued and notified from time to time and also notified by provisions of affiliation bye laws.
8	School shall ensure the mandatory training of its teachers from CoE, CBSE, Bhubaneswar and shall upload the compliance on SARAS portal within 03 months.

Compliance of the above mentioned points shall be submitted within 03 months on the SARAS Portal. Failure to comply within the prescribed time shall invite financial penalty @ Rs. 50,000/- every month until compliance is submitted and shall debar the school from filling the registration and LOC of students class IX to class XII , as the case may be.

The approval of the Board as mentioned above, is subject to the following conditions:-

1. The school shall be responsible for its genuineness of the documents/ data/ information uploaded by the school. In case of any discrepancies, action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school shall follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School shall apply online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school shall go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy thereof for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school shall renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.
7. Concerned Regional Office is requested to create new email id of school as per direction issued by controller of examination. This E Mail ID is used for communication with CBSE only.

- 8. The school shall not remove the documents and videography links in the mandatory disclosure section of its website.
- 9. The school shall follow the SOPs of the Board for its Laboratories, Library and sports facilities issued by the Board vide circular no 11 dated 04.10.2022.

If the compliance is not submitted with in the stipulated 3 months , the Board may enhance the penalty amount and debar the schools from filling up registration/LOC details of students of classes IX to XII, as the case may be, in the next academic session i.e. 2024-25.

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)