THE BIPF SCHOOL

Affiliated to CBSE New Delhi

Affiliation No-1530394, School No-16175

Annual Pedagogical Plan

Session 2023-24

1. SCHOOL INFORMATION

1.1 School Name and Complete Address with Phone number(s), Email ID, Website etc.

NAME OF THE SCHOOL	:	THE BIPF SCHOOL
COMPLETE ADDRESS	:	BANIPADA, CHOUDWAR, PIN-754027
PHONE NO	:	7077722228
EMAIL ID	:	info@thebipfschool.in
WEBSITE	:	https://thebipfschool.in/

1.2 Name of the Principal   :   **Mr. Nihar Ranjan Bhuyan**

1.3 Contact No.: 9937350909   Email ID: principal@thebipfschool.in

1.4 Name of the Headmistress   :   **Mrs. Namashree Pati**

1.5 Contact No.: 8144373748   Email ID: headmistress@thebipfschool.in

1.6 School Details:

      U-DISE CODE: **: 21121306081**

      AFFILIATION NO. **: 1530394**

      SCHOOL CODE   **: 16175**

      Type of School (Please tick the correct option):

- ➢ Middle/Secondary/Senior Secondary – **Secondary**
- ➢ Boys/Girls/Co-Education – **Co-Education**
- ➢ Day School/Day Boarding/ Residential – **Day School**

- ➢ No. of Students: **304** (Total) **184** (Boys) 120 (Girls)
- ➢ No. of Divyang (with Special Needs) Students: **NIL** Facilities Available: **As per CBSE Guidelines**
- ➢ Location Type: Urban/ Rural/ Hilly Area: **URBAN**
- ➢ Is the School a Minority School? **NO**
- ➢ School Quality Accreditation Details (if any): **Overall Maturity Level : Level II – Transient**

1.7 Number of Students on Roll (Class-wise):

Class	Nur	LKG	UKG	I	II	III	IV	V	VI	VII	VIII	IX	X
No. of Section	1	1	1	1	1	1	1	1	1	1	1	1	1
Students on Roll	8	10	13	24	26	34	33	33	25	29	29	21	19

1.8 School Academic Performance:

a) Pass Percentage during the last Academic Session:

Class	Number of students appeared	Number of students Passed	Pass percentage
PRE-PRIMARY	26	26	100%
CLASS I	24	24	100%
CLASS II	24	24	100%
CLASS III	30	30	100%
CLASS IV	25	25	100%
CLASS V	20	20	100%
CLASS VI	28	28	100%
CLASS VII	27	27	100%
CLASS VIII	21	21	100%
CLASS IX	19	19	100%

1.9 Staff Details:

The number of teachers including Principal, Headmistress, Librarian and PET in position.

Group	Regular
Principal	01
Headmistress	01
Administrator Officer	01
Front office cum Counsellor	01
Pre-Primary	03
PRT	09
TGT	06
Special Educator	01
PETs & Yoga Teacher	01
Librarian	01
Music Teacher	01
Art & Craft Teacher	01

1.10   Key Strengths of the School

1   Child -Centered Education – A Conducive Learning Environment.

2   Academic Excellence.

3   Inclusive Education.

4   Environment & Health consciousness.

5   Positive approach towards Digital Information and Technology

6   Skilled, Empowered and supportive faculty.

7   Collaboration and Team work

8   Strong and collaborative leadership.

9   Safe Learning Environment.

10 Reliable Support Staff.

11 State of the Art Equipment and Facilities.

12 Progressive approach towards Innovation.

13 Integrated Learning.

14 Digital Literacy.

15 Conceptual – based Learning.

16 Enquiry- based learning.

17 Project – based learning.

18 Home Schooling.

19 Active learning- Learning by doing.

20 Blended learning.

21 Remedial Teaching.

22 Family engagement in learning.

23 Social and Emotional learning.

24 Adaptive learning.

25 Value based & Empathy.

26 Skill based learning.

2. **ANNUAL PEDAGOGICAL PLAN 2023-2024**

2.1 PEDAGOGICAL PLAN COMMITTEE

NAME	DESIGNATION	ROLE IN PPC
Mr. Nihar Ranjan Bhuyan	**Principal**	Initiating, Planning, Guiding and Monitoring
Ms Namashree Pati	**Headmistress**	Initiating, Planning, Guiding and Monitoring
Ms Puspita Mahanta	**Academic Co-Ordinator**	Planning, Guiding and Execution
Ms Sephali Sahasmal	**TGT**	Planning, Guiding and Execution
Ms Subhalaxmi Pradhan	**PRT**	Planning, Guiding and Execution

Pedagogical Plan Committee Meetings to Develop Annual Pedagogical Plan		
Date & Month	**Stakeholders Consulted**	**Discussions Held**
16th January 2023	● Principal ● Headmistress ● Academic Co-Ordinator ● Sports In-charge ● Admin Staff ● All Teachers	● Planning of the yearlong activities coordinating with Academic Advisor and Headmistress. ● Framing the whole year examination schedule. ● Developing Annual Pedagogical Plan. ● Planning the constitution of different Committees. ● Redesigning the Assessment pattern. ● Planning School functions, Sports activities. ● Preparation of BOOK-LIST. ● Functioning of the Science Lab & Math Lab.
18th February 2023	● Principal ● Headmistress ● Academic Co-Ordinator ● Admin Staff ● All Teachers	● Framing the annual staff duty list. ● Assemblies, PTM's, and Co-Curricular activities. ● Quarterly Lesson plan & Yearly Syllabus for the upcoming session. ● Participation of students in National level Test.
19th March 2023	● Principal ● Headmistress ● Academic Co-Ordinator ● Admin Staff ● All Teachers	● Discussion of the class-wise annual result. ● Distribution of subjects, Assignment of Class Teachers, Preparation of Time- table (Online & Offline). ● Teaching-Learning-Assessment based on NCF-FS & NCF on School Education

2.2 VISION, MISSION, VALUES, FOCUS & APPROACH
Name of the Academic Resources Segment –wise

Vision Statement
To ignite deep awareness in every child to embrace their strengths and work to their potential.

Mission Statement
To provide quality education in a caring environment with strong values, thus empowering our students with a firm foundation to lead in their chosen field.

Our Cores Values

- Compassion

  Respectful, kind, and committed to working with peers and serving society.

- Hard work

  Putting in their best effort towards goals and persevering through obstacles.

- Adaptability

  Ability to evolve and invest in personal growth in order to succeed in an ever-changing global environment.

- Self-Reliance

  Take responsibility and ownership of their own future.

- Self-Belief

  Believing in yourself

Our Focus

Our approach to education is built on the philosophy that each individual has the capacity to achieve their highest potential through learning, hard-work and pursuit of meaningful goals as well taking responsibility towards their own future. Our curriculum is structured to drive values and behaviours that include: continuous learning, grit, result-orientation and future readiness. We are committed to communicating and collaborating with parents to ensure each student's success.

We have acquired the right teaching talent; put in place proper administrative processes; nurtured student leadership; developed a transparent, inclusive and professional educational environment where all stakeholders' views are valued to maximise potential.

OUR PEDAGOGICAL VISION

At TBS, we focus on "Learning for Leadership". Wide range of learning experiences are offered in an excellent infrastructural setup complemented with digital efficiency through ERP, e- learning and other appropriate resources. Mentoring mindset of teachers and one to one mentoring has become a part of the teaching learning processes. Parent - Teacher meetings are conducted to share insights and information for the overall development of the child, there by strengthens the bond. It is necessary for children to learn but more importantly the children should learn how to learn. In the pursuit of knowledge our approach is to make education holistic, experiential, inquiry- based, discover- oriented, value- based, flexible, enjoyable and above all learner-centered. We are following the latest, updated best practices keeping in mind future needs of our students.

We at THE BIPF SCHOOL, not only preparing our student for academic but also preparing them for life developing competency skill so that they will be able to resolve problems, work collaboratively, embrace diversity, think critically, make decisions of a leadership, take responsibility of life, respect culture, care for the environment, develop patriotic feelings and understand the moral values of life. We have demonstrated a long-term commitment to improve and focus on what is the best for our students.

To ensure students are engaged and involved in their learning at TBS we personalized learning in the following ways:

Personalised learning at TBS Choudwar is:

➢ Carefully planned curriculum based on each individual child's needs which includes:

➢ Emphasis on prior knowledge.

➢ Stress on individual interests.

➢ Focus on individual learning styles.

➢ Identifying the abilities and skills of students help them identify their future learning goals.

➢ Students and teachers constructing learning pathways together based on two-way feedback conversations.

➢ Experiential learning as a way of life is not environment or curriculum specific.

➢ Students are encouraged to participate in the teaching-learning interaction.

➢ Scope and sequence need to be flexible.

➢ Parents can track the progress of their wards via the ERP Module.

➢ Students need to be able to articulate their learning in conferences including video conferences.

➢ Teachers get to know students as "people" not just "students" and what their interests are.

➢ Children have choices in terms of regulating behavior, what/how to learn and how to present their learning.

➢ How does inquiry learning relate to personalized learning goals?

➢ ICT is used as a tool to personalize learning.

2.3 ACADEMIC RESOURCES

Name of the Academic Resources Segment -wise

Name of Resource(s)	Segment	Usefulness
OUTDOOR PLAY AREA	Pre-Primary, Primary, Middle, Secondary	Students gain strength, coordination and dexterity through various outdoor play activities. Values like game spirit, waiting for one's turn, self-discipline are also instilled through play.
PRE-PRIMARY APPARATUS	Pre-Primary	Students develop their confidence, independence and competence, as they learn by doing. The scientifically designed apparatus aids in learning the concepts using concrete aids.
ART AND CRAFT ROOM	Pre-Primary, Primary, Middle, Secondary	Students develop fine motor skills, creativity, imagination and expression and develop aesthetic sense through drawing & colouring and craft activities.
DISCOVERY ROOM	Pre-Primary, Primary	*Students learn* to self-regulate their emotions as well as express themselves in front of an audience, thereby instilling self-confidence.
MUSIC & DANCE ROOM/ DRAMATIC PLAY CENTRE	Primary, Middle, Secondary	Various activities undertaken in the activity room, where kids are exposed to do pretend play-portrayal of a doctor, carpenter, mechanic, chef, etc. Teach them life-skills through related objects. It also instills social skills and respect for all helpers.
LIBRARY	Primary, Middle, Secondary	Provides access to more books to support reading and learning. Provides access to more sources of print and digital materials to support reading and learning.
MATHS LAB	Primary, Middle, Secondary	Helps the students to build interest in the subject and greater scope for individual participation.
COMPUTER LAB	Primary, Middle, Secondary	Online assessment of the students is done.
PHYSICS LAB	Primary, Middle, Secondary	Makes learning immersive and exciting
BIOLOGY LAB	Primary, Middle, Secondary	Makes learning immersive and exciting
CHEMISTRY LAB	Primary, Middle, Secondary	Helps the students to build scientific aptitude and promotes learning by doing.
SMART CLASS	All Classes	Uses interactive modules like videos and presentations. These visually attractive methods of teaching help students learn a concept that is difficult to understand through traditional methods.

2.4 CURRICULUM

CLASSES	SUBJECT OFFERED
PRE-PRIMARY	ENG, HINDI, MATHS, GENERAL AWARENESS(EVS), ART & CRAFT, DANCE&MUSIC, PHYSICAL EDUCATION
PRIMARY	ENG, HINDI, MATHS, EVS, ODIA, ART&CRAFT, DANCE & MUSIC, GK, COMPUTER SCIENCE, PHYSICAL EDUCATION
MIDDLE	ENG, HINDI, ODIA, MATHS, SCIENCE, SOCIAL SCIENCE, ART & CRAFT, DANCE&MUSIC, GK, COMPUTER SCIENCE, PHYSICAL EDUCATION
SECONDARY	ENG, HINDI/ODIA, MATHS, SCIENCE, SOCIAL SCIENCE, ART & CRAFT, DANCE&MUSIC, INFORMATION TECHNOLOGY, PHYSICAL EDUCATION

Class-wise and Subject-wise Syllabus:-

Class ↓	Syllabus Attachments
NURSERY	TBS NURSERY SYLLABUS 2023-24
LKG	TBS LKG SYLLABUS 2023-24
UKG	TBS UKG SYLLABUS 2023-24
CLASS-I	TBS CLASS-I SYLLABUS 2023-24
CLASS-II	TBS CLASS-II SYLLABUS 2023-24
CLASS-III	TBS CLASS-III SYLLABUS 2023-24
CLASS-IV	TBS CLASS-IV SYLLABUS 2023-24
CLASS-V	TBS CLASS-V SYLLABUS 2023-24
CLASS-VI	TBS CLASS-VI SYLLABUS 2023-24
CLASS-VII	TBS CLASS-VII SYLLABUS 2023-24
CLASS-VIII	TBS CLASS-VIII SYLLABUS 2023-24
CLASS-IX	TBS CLASS-IX SYLLABUS 2023-24
CLASS-X	TBS CLASS-X SYLLABUS 2023-24

2.5.1 STUDENT DEVELOPMENT PLAN

Student Needs Assessment Mechanism

Student Needs Assessment Mechanism	No. of Students Identified for Remedial Class	No. of Students Identified for Enrichment Class
Regular Tests Assignment (Chapter-end Tests), Half Yearly Exams, Annual Exam, and Online Open Exams to gauge the level of understanding.	Flexible	Flexible

Classroom Observation Schedule

Classroom Observation Schedule	Frequency	Done By	Findings
Routine observations	Regular basis	Academic Advisor (quarterly) Principal & Headmistress(weekly)	Teachers were seen completing the planned syllabus during regular observations. Co-curricular activities. Integrated Learning.

2.5 .2 TEACHER DEVELOPMENT PLAN

Teacher Needs Assessment & Training

TNA Activity	Method	Outcome
Questionnaire	Peer Learning	Analysis of personal obstacles or issues that may hinder the development of a teacher
Brainstorming	One teacher can be chosen to do the writing work while others should be encouraged to openly state their difficulties in different areas of job performances	Analysis of the problems which a teacher faces in the classroom and common problems can be jotted down and a procedure the improvement can be drawn.
Identify what professional skills you already have and those you need to work upon.	Identify the professional skills that are desirable for your career. Recognizing your current strengths and abilities is important so that you can clearly understand what you are lacking that might be holding you back. An appropriate training program by experts in this field will help achieve the goal.	Improved performance by the teacher. A suitable development program brings all teachers to a higher and common platform as they all get equipped with similar skills and knowledge.

List of Training program

SL.NO	TRAINING TOPIC	TRAINING DATE	MODE OF THE TRAINING	NAME OF THE TEACHER ATTENDED	RECEIVED CERTIFICATE
1.	Integrate the best strategies from remote, hybrid and blended learning for school leaders.	19/05/2022-20/05/2022	Online	1. Namashree Pati 2. Puspita Mohanta	Yes
2.	Teaching strategies in Science	06/08/2022 30/08/2022	Online	1. Namashree Pati 2. Puspita Mohanta 3. Subhasmita Biswal 4. Subhasree Subhasmita 5. Ambika Nayak 6. Sukadev Parida 7. Niharika Moharana 8. Priya P 9. Subhangi Das	Yes
3.	Setting Learning Outcomes in Teaching-Learning	18/08/2022 20/10/2022	Online	1. Priya P 2. Subhangi Das 3. Puspita Mohanta	Yes
4.	Teaching Strategies in Mathematics	22/08/2022 30/08/2022 01/09/2022	Online	1. Subhangi Das 2. Puspita Mohanta 3. Subhashree Subhasmita	Yes
5.	Teaching Strategies in Hindi	24/08/2022	Online	1. Sephali Sahsamal	Yes
6.	Bloom's Taxonomy and its Application	25/08/2022 02/09/2022 05/09/2022 24/10/2022 04/10/2022	Online	1. Sephali Sahsamal 2. Priya P 3. Subhasmita Biswal 4. Namita Sahoo 5. Suman Bhunia 6. Subhashree Subhasmita 7. Puspita Mohanta	Yes
7.	Story telling in classroom	25/08/2022 26/08/2022 20/10/2022	Online	1. Namashree Pati 2. Puspita Mohanta 3. Niharika Moharana 4. Tresita Naik 5. Sukadev Parida 6. Priya P. 7. Itishree Behera	Yes No
8.	Focusing on Competency based Education	26/08/2022 15/09/2022 19/10/2022	Online	1. Namashree Pati 2. Puspita Mohanta 3. Namita Sahoo 4. Priya P.	Yes
9.	Connecting and Communicating with Parents	29/08/2022	Online	1. Priya P	Yes
10.	Teaching Strategies in English	31/08/2022	Online	1. Suman Bhunia 2. Pratima Das	Yes

				3. Tresita Naik	
11.	21st century skills	26/08/2022 01/09/2022 02/09/2022 14/09/2022 03/10/2022 15/10/2022 21/10/2022	Online	1. Sukadev Parida 2. Subhasmita Biswal 3. Subhangi Das 4. Priya P 5. Sephali Sahsamal 6. Suman Bhunia 7. Subhashree Subhasmita	Yes
12.	Classroom Management	01/09/2022 23/09/2022	Online	1. Sephali Sahsamal 2. Tresita Naik 3. Namita Sahoo	Yes
13.	Item Writing Multiple Choice Question	01/09/2022	Online	1. Sephali Sahsamal	Yes
14.	Stress Management	01/09/2022	Online	1. Sephali Sahsamal	Yes
15.	Developing Scientific Temperament	02/09/2022 27/10/2022	Online	1. Puspita Mohanta 2. Subhashree Subhasmita	Yes
16.	Content and Time management	03/09/2022 06/09/2022 06/10/2022	Online Online	1. Sephali Sahsamal 2. Priya P 3. Puspita Mohanta	Yes
17.	**Orientation** on IBM's AI start up school programme for students to scale AI innovations.	26/08/2022	Online	1. Namashree Pati 2. Subhasmita Biswal	
18.	**Orientation** Session for Principals on School Health and Wellness Programme	10/08/2022	Online	1. Namashree Pati	
19.	Teaching Strategies in Social Science	14/09/2022	Online	1. Priya P 2. Suman Bhunia	Yes
20.	Working with learning disabilities.	15/09/2022	Online	1. Sephali Sahsamal	Yes
21.	Happy Classroom	19/09/2022	Online	1. Sephali Sahsamal	Yes
22.	Virtual Labs for Teaching, Learning and Assessment	26/09/2022 -30/09/2022	Online	1. Namashree Pati 2. Sephali Sahsamal 3. Puspita Mohanta 4. Sukadev Parida 5. Priya P 6. Subhasmita Biswal 7. Subhangi Das 8. Suman Bhunia 9. Namita Sahoo 10. Subhasree Subhasmita 11. Bijaya Krushna Nayak 12. Pratima Das	
23.	Session on Sickle Cell Disease (KAMP NASTA)	29/09/2022	Online	1. Namashree Pati 2. Puspita Mohanta 3. Sukadev Parida 4. Subhangi Das 5. Priya P 6. Sephali Sahsamal 7. Subhasmita Biswal	

				8. Subhashree Subhasmita	
24.	Session on Achievers: Leaders for tomorrow (KAMP NASTA)	30/09/2022	Online	1. Namashree Pati 2. Puspita Mohanta 3. Sukadev Parida 4. Subhangi Das 5. Priya P 6. Sephali Sahsamal 7. Subhasmita Biswal 8. Subhashree Subhasmita	
25.	Digital Learning and Management	29/09/2022	Online	1. Subhasmita Biswal	
26.	Exposure to Data Science	7 days programme	Online	1. Subhasmita Biswal	
27.	Strengthening Reading Competency	03/10/2022	Online	1. Sephali Sahsamal	Yes
28.	Life Skills	03/10/2022	Online	1. Puspita Mohanta	
29.	Art Integration across curriculum	04/10/2022	Online	1. Sephali Sahsamal	Yes
30.	Education for Peace	10/10/2022	Online	1. Sephali Sahsamal	Yes
31.	Session on Our Heritage Indian Traditional Knowledge	13/10/2022	Online	1. Namashree Pati 2. Puspita Mohanta 3. Sukadev Parida 4. Subhangi Das 5. Priya P 6. Sephali Sahsamal 7. Subhasmita Biswal 8. Subhashree Subhasmita	
32.	Joyful Mathematics	19/09/2022 15/10/2022	Online	1. Puspita Mohanta 2. Subhasmita Biswal	Yes
33.	Values Education and its Significance	17/10/2022	Online	1. Priya P	
34.	Salient Features of NEP 2020	19/10/2022	Online	1. Namita Sahoo	
35.	Developing Resilience in students	19/10/2022	Online	1. Namashree Pati	
36.	Effective Communication Skills	20/10/2022	Online	1. Priya P.	
37.	Practice Blended Learning	21/10/2022	Online	1. Subhangi Das	Yes
38.	Happy Teacher Creates Happy Classrooms	27/10/2022	Online	1. Suman Bhunia	Yes
39.	Experiential Learning in Practice	28/10/2022	Online	1. Namashree Pati 2. Priya P	Yes
40.	Decision Making Skills in Adolescents	05/09/2022 31/10/2022	Online	1. Puspita Mohanta 2. Suman Bhunia 3. Subhashree Subhasmita 4. Namita Sahoo	Yes

2.6 COLLABORATIVE ACTIVITES

Name of the collaborative activities including exchange programs etc.

Month/ Week	Activity	Learning Objectives	Proposed Schools for Collaboration
July, 2023	**Science Exhibition** Classes: Primary, Middle, Secondary Referring to this competition Parents can be invited to attend this exhibition.	● To encourage students to think critically, solve challenging problems, and develop skills such as oral communication, public speaking, research, teamwork, planning, self-sufficiency, goal setting, or technological and online literacy. ● To determine the ecological or environmental impact of changes to a local habitat.	Near about 20-30 Schools
December, 2023	**Inter –School Kho- Kho Competition** Classes: Primary, Middle, Secondary Referring to this competition, parents can be invited.	●Students will understand themselves– values, customs and etiquettes. ●Communication skill will be improved. ●They will learn discipline, team spirit, rules of the game & how to control emotions.	Near about 20-30 schools
January, 2024	**Inter –School Olympiad Competition** Classes: Primary, Middle, Secondary Referring to this competition Parents can be invited.	● Students have the sense of responsibility and achievement.	Near about 20-30 Schools
February, 2024	**TBS ART Fest** Classes: Primary, Middle, Secondary Referring to this competition Parents can be invited to attend this exhibition.	● Students are able to explore with their designing, layout, and sketching skills. ● They are able to find out more about other cultures and communities in India. ● Aesthetics and presentation skill will be improved.	Near about 20-30 Schools

2.7 WELLNESS ACTIVITIES

Name of the activities planned for the Well-being of pupils

Month/Week/Date	Type of Activity	Objective/s	Target Group
07 April 2023	World Health Day "Stay Fit & Healthy"	To understand healthy mind resides in a healthy body.	Students-P.S. to IX, Staff, Parents
05 June 2023	World Environment Day	To discuss about the importance of nature and how to take care of it.	Students-P.S. to IX, Staff, Parents
21 June 2023	International Day of Yoga	To maintain fitness, strengthen cardiovascular system and manage stress.	Students-P.S. to IX, Staff, Parents
13 July 2023	First Aid Training	To ensure all staff members follow First-aid training	Staff Members
21 August 2023	BEST Club: Culmination Ceremony	To create awareness for clean air and healthy lungs	Students-P.S. to IX, Staff
02 October 2023	Swachhta Pakhwada	To ensure all follow Personal hygiene and cleaner environment	Students-P.S. to IX, Staff, Parents
14 November 2023	Children FUN FIESTA	To focus on right nutrition intake to generate positive energy while visiting any ceremony	Students-P.S. to IX , Staff, Parents

2.8 COMMUNITY OUTREACH

Name of the community activities planned and to be performed by the students from home.

Month/ Week/ Date	Activity/Project	Objective	Class
JUNE	**'WASTE NO FOOD, REACH TO THE NEEDY'**	To promote Social distancing and wearing safety masks, handmade masks were distributed among the construction workers, guards, sanitation workers. Strengthening the humanitarian qualities in children. This awareness campaign is all about not wasting unwanted food by throwing in dustbins but trying to reach to stray animals in surroundings. Feeding them is again a social act which can save food being wasted.	VII & VIII
	I CARE FIRSTAID KITS	Students will know about the – basic first aid kits and donated them to Guards/sanitization workers in their respective housing societies.	P.S.- IX
JULY	**EXPRESS IT**	EXPRESS IT - a webinar series will be conducted by the senior students for the younger peers to help them express their feelings openly without being shy and tried to find solutions for their problems.	P.S.- IX
	PLANTING TREES	Planting saplings and taking care of their plants diligently.	

AUGUST	**RAKHI MAKING**	Rakhis will be prepared and collected and will be given to soldiers and orphans.	
	ECO-FRIENDLY GANESHA	Eco-friendly Ganesha idols will be made by the interactors of biodegradable materials.	P.S.- IX
SEPTEMBER	**FEEDING OF HUNGRY STRAY ANIMALS & BIRDS**	Interact with club members of their areas for feeding stray dogs/cows/bulls/birds etc. in their localities on a regular basis.	P.S.- IX
OCTOBER	**DAN UTSAV**	To make students aware of the fact that they are privileged and it is always nice to share the blessings with underprivileged Kids.	P.S.- IX
NOVEMBER	**EACH ONE TEACH ONE**	Students will send the message "Education for All." They will take the initiative in a positive way and enthusiastically will take part in increasing the literacy rate.	IX & X
	MAKING GRANDPARENTS TECH-SAVVY	Students will help their grandparents and the elderly people living in the locality by teaching them how to use their smartphones, PCs etc.	
	ANTI-CRACKER CAMPAIGN **For pollution-free Diwali**	To bring awareness **'HARIT EVAM SWATCH DIWALI'**	
DECEMBER	**FOOTWEAR DONATION DRIVE** **Repurpose your shoes**	Footwear collection drive to instill the feeling of sharing and caring	P.S.- IX
	RANDOM ACTS OF KINDNESS Small actions – a big change	To inculcate the habit of doing small acts of kindness in the children.	
JANUARY	**CONSERVATION OF WATER**	To find out innovative methods of conservation of water.	P.S.- IX

2.9 COORDINATION WITH STAKEHOLDERS

Interpersonal relationship with stakeholders

Stakeholders	Methods of Communication	Ways of Involvement
Parents	School website, Emails, School Calendar, Broadcast groups, Phone calls personal letters and Parent-Teacher meetings, ERP, What's App	Parents are allowed to meet the school administration through a prior appointment. They are invited to attend the Annual Day and Parent-teacher meetings. A parent-teacher association has been formed.
Teaching Staff	What's App groups and effective communication, ERP, E-mail	Teachers are involved in all functions and events by contributing their innovative ideas and creativity and to feel a part of the school.
Other Staff	GBM with the Head of the institution, Emails, and What's app groups.	Other Staff members are involved in all the School functions by rendering full support and co-operation.
School Managing Committee	MCM is organized twice in a year.	All reports are forwarded to the SMC for perusal.
Board	CBSE website, email, telephonic conversations, letters.	• To compile with CBSE circular & instructions.
Media	Two teachers(English,Odia) are entrusted with the duty of writing the report of the events held in school and ensuring coverage of the same in the newspaper, and on social media.	A brief report of all school events is sent to one leading English and Odia newspaper. The same is published within a span of one week

2.10 INSTITUTIONAL GOALS
Interpersonal relationship with stakeholders
Major Concern 1: Develop students into active learners for their all round development.

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People-in-charge
Nurture students' effective learning skills to enhance motivation	▪ Enhance students' understanding of the concept. To develop their learning styles and equip students with learning skills ▪ Ethics lessons	▪ Feedback from teachers, parents, and students are positive	▪ Evaluation meetings ▪ Students' performance in the learning processes ▪ Students' reflection on their learning skills	▪ Whole School Year	▪ Academic ▪ Admin ▪ Management
	▪ Incorporate learning skills into individual subjects	▪ Teachers develop students' learning skills ▪ Students are able to apply different skills in their learning ▪ Students show improvement in learning	▪ Evaluation meetings Students' performance ▪ in learning, tests, and examinations	▪ Whole School Year	▪ Academic ▪ Admin ▪ Management
Strengthen teachers' professional development to engage students in active learning	▪ Optimize teachers' professional sharing culture for promoting effective pedagogies and refining subject curriculum ▪ External sharing	▪ At least one intra-class sharing is conducted per term	▪ Evaluation meetings ▪ Records of Staff Professional Development Team	▪ Whole School Year	▪ Academic ▪ Admin ▪ Management
	▪ Incorporate student-centered learning and teaching strategies at the subject level o Adopting diversified ▪ teaching strategies o Making use of e-learning to ▪ engage students in learning ▪ - Organizing learning experiences outside the school	▪ Student-centered ▪ teaching strategies are applied at the subject level ▪ Students show improvement in learning ▪ At least one learning activity outside school is organized by individual subject teachers / Subject coordinator in a year	▪ Evaluation meetings	▪ Whole School Year	▪ Academic ▪ Admin ▪ Management

Motivate students of diverse abilities	▪ Review and refine the curricula, quantity and quality of assignments and assessment ▪ Fine-tune subject contents, teaching materials, homework and assessment (e.g. Class Assignment)	▪ Subject contents, teaching materials, homework policy and assessment policy are reviewed and refined	▪ Evaluation meetings	Whole School Year	▪ Academic ▪ Admin ▪ Management
	▪ Provide academic enhancement programs to strengthen students' academic abilities - Homework Guidance Class - Afterschool Remedial Class for core subjects - Subject-based academic support	▪ Students do homework ▪ Students show improvement in learning ▪ Students show improvement in tests and examinations	▪ Evaluation meetings ▪ Students' performance in learning, tests and examinations ▪ Record of homework ▪ Student participation and achievement records	Whole School Year	▪ Academic ▪ Admin Management

Major Concern 2: Enhance students'   learning effectiveness through raising their language (Hindi ,Odia , English) proficiency

Targets	Strategies	Success Criteria	Methods of evaluation	Time Scale	People-in-charge
	▪ Strengthen the reading and writing skills of junior forms	▪ Students show improvement in their reading and writing skills	▪ Evaluation (Classroom) ▪ Students' performance in coursework and examinations	▪ Whole ▪ School Year	▪ Academic ▪ Admin ▪ Management
Enhance students' Language proficiency	▪ Implement cross-curricular reading activities to widen students' exposure to language	▪ Feedback from teachers and students is positive ▪ Students' performance in the reading programs and activities is satisfactory	▪ Evaluation (Classroom) ▪ Students' performance in reading programs and activities	▪ Whole School Year	▪ Academic ▪ Admin ▪ Management ▪ School Library

▪ Create a language text- rich environment	▪ Regular displays of language-related materials are organized.	▪ Evaluation (Classroom)	▪ Whole School Year	▪ Extra-curricular Activities and Services Groups Coordinating Team ▪ School Library
▪ Use English/ Hindi/ Regional language as the main language for school events	▪ School events are conducted in English/ Hindi/ Regional language.	▪ Evaluation	▪ Whole School Year	▪ Academic ▪ Admin ▪ Management
▪ Encourage students to participate in activities and competitions to develop their linguistic skills		▪ Evaluation	▪ Whole School Year	▪ Academic ▪ Admin ▪ Management

Major Concern 3: Cultivate positive values through life education

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People-in-charge
Cultivate positive learning attitudes through character building (self confidence and sense of responsibility)	▪ Further enhance the self-confidence and sense of responsibility among students - Organizing experiential activities during Ethics lessons and activity days - Providing opportunities for students to organize and participate in activities or competitions - Organizing class-based programs	▪ Activities are held as ▪ scheduled ▪ Students demonstrate their self-confidence and sense of responsibility in activities or competitions ▪ Class-based programs are organized ▪ Feedback from teachers and students is positive	▪ Students' performance in the activities ▪ Class teacher report ▪ Teachers' and students' feedback	Whole School Year	▪ Academic ▪ Admin ▪ Management
	▪ Provide parent education programs to support student development ▪ Invite guests/teachers to share life stories with students on Assembly.	▪ Programs are held as scheduled ▪ Information is delivered in a timely way ▪ Feedback from teachers and students is positive	▪ Questionnaire ▪ Evaluation	Whole School Year	▪ Academic ▪ Admin ▪ Management

3. MONITORING OF ANNUAL PEDAGOGICAL PLAN

MONITORING SCHEDULE OF ANNUAL PEDAGOGICAL PLAN

Class-wise and Subject-wise: Art integration, innovative pedagogies, and co-scholastic activities

Classes → Date/Month ↓	Classes Visited	Findings/Feedback	Areas of Improvement	Plan of Action/ Recommendations
Nursery, LKG & UKG (April to August 2023)	Nursery, LKG & UKG	• Appreciable involvement of students in Self Awareness activity. • Fruitful involvement of students in hands-on Maths and language activities through integration with art • Classic Rhyme recitation and enactment. • Enriching sessions through the medium of interactive modules	• Rhyme Recitation and enactment can be up scaled to creative story narration • Hindi role play activity can be conducted through an integrated approach with another subject • Feed back regarding completion of homework.	• Conducting one-to-one sessions with the teachers to discuss the areas of improvements and strategize new methodologies to enhance teaching learning process • Organizing workshops for teachers as well as students to prepare them for up-coming changes and challenges • Optimizing teachers' professional sharing culture for promoting effective pedagogies and refining subject curriculum • Review and refine the curricula, quantity and quality of assignment and assessment • Hold evaluation meeting.
I & II (April to August 2023)	I & II	• Appreciable involvement of students in Self Awareness activity. • Fruitful involvement of students in hands-on Maths and language activities through integration with art • Classic Rhyme recitation and enactment. • Enriching sessions through the medium of interactive modules	• Rhyme Recitation and enactment can be up scaled to creative story narration • Hindi role play activity can be conducted through an integrated approach with another subject • Feedback regarding completion of homework.	
III & IV (April to August 2023)	III &IV	• Appreciable involvement of students in Self Awareness activity. • Fruitful involvement of students in hands-on Maths and language activities through integration with art • Classic Rhyme recitation and enactment. • Enriching sessions through the medium of interactive modules •	• Rhyme Recitation and enactment can be up scaled to creative story narration • Hindi role play activity can be conducted through an integrated approach with another subject • Feedback regarding completion of homework.	

V & VI (April to August 2023)	V & VI	- Integrated project base activity - Interesting method of teaching language and mathematics daily concepts. - Meaningful usage of Class Library for reading activities - Better conceptual understanding through e-learning.	- Further - enhancement of teaching by using newspaper to conduct listening activity and group discussion. - Better classroom management during group poster making activity - Feedback regarding completion of homework.	- Conducting one-to-one sessions with the teachers to discuss the areas of improvements and strategize new methodologies to enhance teaching learning process - Organizing workshops for teachers as well as students to prepare them for up-coming changes and challenges - Optimizing teachers' professional sharing culture for promoting effective pedagogies and refining subject curriculum - Review and refine the curricula, quantity and quality of assignment and assessment - Hold evaluation meeting.
VII,VIII, IX & X (April to August 2023)	VII,VIII, IX & X	- Meaningful and significant incorporation of Theatre in Education to teach literature - Complete involvement of students in learning grammar through newspaper and magazine - Enhancement of scientific skill and mathematical skills through online quizzes - Appreciable inter-disciplinary approach adopted in all the subjects. - Better conceptual understanding through e-learning.	Tell a Story program can be conducted through an inter disciplinary approach with other subjects - Vocabulary enrichment activities can be up scaled to test the language skills acquired in day to day use. - More in-depth mathematical activities to be developed to enhance calculative skills - More language development and scientific temperament enhancing activities. Feedback regarding completion of homework.	

ANNEXURES

Annex	Name	Attachments
1.	Virtual Class- wise Time table	Virtual Class- wise Time table
2.	Virtual Individual Teachers' Time table	Virtual Individual Teachers' Time table
3.	School Almanac	School Almanac
4.	Annual Academic Calendar	Annual Academic Calendar
5.	Annual Activity Plan	Annual Activity Plan
6.	Annual Sports Calendar	Annual Sports Calendar
7.	Students List	Students List
8.	Daily Homework Schedule	Daily Homework Schedule
9.	Weekly Homework Schedule	Weekly Homework Schedule
10.	Subject Enrichment Activities	Subject Enrichment Activities
11.	Integrated Art	Integrated Art
12.	Annual Period Distribution	Annual Period Distribution
13.	Teacher Training and Webinars	Teacher Training and Webinars
14.	Portion for Assessments	Portion for Assessments
15.	Date sheet of Assessments	Date sheet of Assessments
16.	Regular Class wise Time table	Regular Class wise Time table

Guidelines for Implementation of the Plan

- ✓ Ensure grade wise, subject wise and unit wise detailing of the innovative pedagogy to be used through preparation of structured lesson plans.
- ✓ Develop content related to art, sport and ICT with education, with the help of concerned teachers as well as Art, Sports and ICT teachers.
- ✓ Ensure dissemination of plan to all teachers and all concerned by April every year.
- ✓ Ensure proper implementation of this plan.
- ✓ Monitor the progress at least on a monthly basis.
- ✓ Follow any training organized by Board on annual pedagogical plan.
- ✓ Maintain records of the preparation of the plan, and the progress in the implementation.

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